

## Folk School Class Refund Policy

### Important Considerations

We are a small organization, and our class cost is relatively small. We use the registration deadline for each class to determine if the class is a "go." In order to go, the class enrollment must meet enrollment criteria. Our instructors use enrollment numbers to determine the amount of materials they need to prepare and bring.

### This policy is firm:

1. All registrations must be **Paid in Full** by the Registration Deadline.
2. If you cancel **before** the Registration Deadline, we will:
  - a. Deduct 5% for administrative/Square fees.
  - b. Refund the remainder of the class fee by check.
3. If you cancel **after** the Registration Deadline, we will not issue a refund. The FS Committee will consider refunds for exceptional reasons for class cancellations.
4. If a class is cancelled because the minimum enrollment has not been met or the instructor has requested a cancellation for personal reasons, the class fee minus the Square fee will be refunded by check.
5. Refunds will not be applied to payment for other Folk School classes.