

## Folk School Class Refund Policy

### **Important Considerations**

We are a small organization, and our class cost is relatively small. We use the registration deadline for each class to determine if the class is a "go." In order for a class to be held, the number of students must meet enrollment criteria. Our instructors use enrollment numbers to determine the amount of materials they need to prepare and bring.

### **This policy is firm:**

1. All registrations must be **Paid in Full** by the registration deadline.
2. If you cancel **before** the Registration Deadline, we will:
  - a. Deduct 5% for administrative fees.
  - b. Refund the remainder of the class fee.
3. If you cancel **after** the registration deadline, we will not issue a refund. The FS Committee will consider refunds for exceptional reasons for class cancellations.
4. If a class is cancelled because the minimum enrollment has not been met or the instructor has requested a cancellation for personal reasons, the class fee will be refunded in full to the student to the payment method used when enrolling.
5. Refunds will not be applied to payment for other Folk School classes.